

## **PRIVACY NOTICE**

2022 International Power Electronics Conference, IPEC-Himeji 2022 -ECCE Asia- is the international conference which will be held on May 15 - 19, 2022 in Japan. The organizing committee of IPEC-Himeji 2022 issues this Privacy Notice to inform you of our collection, access, use and process your personal data in the way described below.

### **1. Categories of personal data**

We hereby inform you that we collect, use and process the following categories of your personal data:

- Name
- Affiliation(Company/Firm)
- Address
- Phone Number
- Fax Number
- Email Address

### **2. Legal basis and purpose (As per Article 6(1)(f) GDPR, we hereby inform you that we use your personal data for the purpose of providing you following services.)**

- Submitting abstract to the Conference
- Operational tasks
- Contacting authors in case of emergency
- Preparation of reports
- Conducting questionnaire surveys
- Providing the information of other related conference
- Furnishing IEEE with necessary information to publish papers on IEEE-Xplore

In addition, your personal data may be converted into statistical or aggregated data which cannot be used to identify you and then used to produce statistical research and reports.

For purposes other than those stated above, IPEC-Himeji 2022 will not use your personal information.

### **3. Retention periods**

We keep your personal data as long as there is a statutory or legal requirement to do so or in order to provide the aforementioned services to you. For accounting or auditing purposes we may retain your personal data for a period of time after our direct business dealings have ended.

### **4. Data storage and transfer**

Furthermore, we may share your personal data with other companies which may be located within or outside the EEA and provide business process services related to the provision of the services indicated above. Where a company is located outside the EEA, we will arrange adequate safeguards such as Binding Corporate Rules or Standard Contract Clause arrangement

or transfer your personal data based on appropriate legal basis.

## **5. Prior consent**

Where we require access to your Personal Data that GDPR considers Sensitive, we will seek separate explicit consent from you prior to obtaining that data.

## **6. Your rights**

As an applicant you have number of rights among them: the right to request access to your personal data, to have it corrected or deleted, and the right to object to our processing of your personal data.

If you require assistance or further information about how your personal data is used by us then contact to the following company, which will act as the secretariat and registration office under a confidentiality agreement.

JTB Communication Design Inc.  
Convention Unit 2, Co-Creation Department, Attention: Kotaro Yonehara (Department Manager)  
Celestine Shiba Mitsui Bldg. 3-23-1 Shiba, Minato-ku, Tokyo 105-8335, Japan  
E-mail: [ipec2022@jtocom.co.jp](mailto:ipec2022@jtocom.co.jp)

If you are not completely satisfied with how personal data request was handled, then you may contact your local Data Protection Supervisory Authority.

Administrators of personal information collected for the Conference  
Prof. Kan Akatsu  
Chair, Steering Committee of IPEC-Himeji 2022